

## **Important instructions for the candidates**

The schedule of joining for different positions is as follows:-

<b>S.No.</b>	<b>Name of Position</b>	<b>Date &amp; Time of Joining</b>	<b>Venue for Joining</b>
1	CEO-FPC	1st July 2022 - 10 AM onwards	BRLPS-JEEViKA, 3rd Floor, Vidyut Bhavan, Bailley Road, Patna
2	Marketing & Procurement Manager	1st July 2022 - 10 AM onwards	BRLPS-JEEViKA, 3rd Floor, Vidyut Bhavan, Bailley Road, Patna
3	Governance & Capacity Building Officer	1st July 2022 - 10 AM onwards	BRLPS-JEEViKA, 3rd Floor, Vidyut Bhavan, Bailley Road, Patna

### **Requisite Documents for Joining :-**

1. ID Proof - Aadhar Card/Election Card/Passport/Driving License/Phone Bill/Ration Card (along with self attested copies of 2 Xerox copies)
2. PAN Card (along with self attested copies of 2 Xerox copies)
3. Address Proof - Aadhar Card/Election Card/Passport/Driving License/Phone Bill/Ration Card/Domicile Certificate/School Leaving Certificate (along with self attested copies of 2 Xerox copies)
4. Photo - 2 nos.
5. Education Certificate/Marks Sheet as claimed (along with self attested copies of 2 Xerox copies)
6. Experience Certificate as claimed (along with self attested copies of 2 Xerox copies)
7. Accepted Registration Letter/Relieving Letter from previous employer Education Certificate/Marks Sheet as claimed (along with self attested copies of 2 Xerox copies)
8. Last 3 salary slip/salary certificate Education Certificate/Marks Sheet as claimed (along with self attested copies of 2 Xerox copies)
9. Medical Certificate from a registered medical practitioner (Allopath/MBBS)
10. A self-declaration in writing that you will not demand or give dowry.