



Government of Bihar
Bihar Rural Livelihoods Promotion Society
(State Rural Livelihoods Mission)
1st Floor, Annex-II, Vidyut Bhawan, Bailey Road, Patna
Phone: +91-612-2504980 Fax: +91-612-2504960
Email: info@brlps.in, website: www.brlps.in



NOTICE INVITIG e-TENDER
(Through e-Procurement mode only over)
(<https://www.eproc.bihar.gov.in>)

Tender Notice No: BRLPS/Estt-HR/246/08/VOL-V/MC

Bihar Rural Livelihoods Promotion Society (BRLPS), a Government of Bihar Society invites eligible insurance agencies to quote their rate for “Providing Services of Medi-Claim to BRLPS Employees”. The details are as follows:

SN.	Scope of work	Tender processing Fee
1	2	3
01.	Hiring the services of Insurance Agency for providing Medi-claim facilities to BRLPS Employees	Rs. 1180.00 (Inclusive of GST @18.00%) to be paid through e-payment mode (i.e. NEFT/ RTGS/, Credit Card/Debit card/Internet Banking) (Non Refundable)

Tender Schedule/Programme:

SN.	Event	Date
01	Date/Time of start of download of document	From the date of publication of advertisement through https://www.eproc.bihar.gov.in
02	Bid Cost	Nil
03	Bid Security	Nil
04	Pre-bid conference	Pre bid meeting will be held on 22/08/2022 at 11.00 AM at BRLPS Office, Vidyut Bhawan, Bailey Road, Patna. Requests for clarification should be received by the purchaser till 21/08/2022 on email ID: proc.sp@brlps.in & pm.sla@brlps.in
05	Last Date/Time for downloading document	30/08/2022 till 03:00 PM through http://www.eproc.bihar.gov.in
06	Last Date/Time for uploading the Proposal	30/08/2022 till 04:00 PM through http://www.eproc.bihar.gov.in
07	Date/Time for opening of Proposals	30/08/2022 till 04:30 PM through http://www.eproc.bihar.gov.in
09	Nodal Person from Client	Ms. Anumeha Swaroop Phone : 0612-2504980 (Extn. 131)

- Detailed descriptions of the item and instructions for submitting your offer can be downloaded from e-tender website (<https://www.eproc.bihar.gov.in>).
- Tender Processing Fee to be paid through e-Payment mode (i.e. NEFT, Internet Banking, Credit / Debit Card) only.
- Bids along with necessary online payment (Tender Processing Fee) must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the tender documents.

- (d) The department/ Tendering Authority doesn't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic/ Holidays or any other reason."
- (e) The bidders shall submit their eligibility and qualification details, Certificates as mentioned in section etc., in the online standard formats given in e-Procurement web site (<https://www.eproc.bihar.gov.in>) at the respective stage only.
- (f) The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement web site (<https://www.eproc.bihar.gov.in>).
- (g) The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- (h) For support related to e-tendering process, bidders may contact at following address "e-Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, Patna- 800001. Ph. No: 0612-2523006, Mob- 7542028164" or may visit the link "Vendor Info" at (<https://www.eproc.bihar.gov.in>).
- (i) Corrigendum/ Addendum, if any, will be published on e- Procurement, Bihar at <https://www.eproc.bihar.gov.in> as well as in the departmental website www.brpls.in.

CEO cum Mission Director
Bihar Rural Livelihoods Promotion Society

E-Procurement Standing Instruction

Instructions for Submission (through electronic mode only).

- (a) The payment of Tender Processing Fee needs to be paid through e-Payment mode only.
- (b) The Tender Document may be downloaded from <https://www.eproc.bihar.gov.in> from the date of publication of advertisement in newspapers. The same will be available on <https://www.brlps.in> for reference purpose.
- (c) Bids along with necessary online payments must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the Tender Document. The department/ Tendering Authority don't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic / Holidays or any other reason.
- (d) The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate / documents in the e-Procurement portal (<https://www.eproc.bihar.gov.in>) only.
- (e) The bidder shall digitally sign the supporting documents / certificates, uploaded by him, owning responsibility for their correctness / authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- (f) The Proposal needs to be downloaded, filled, uploaded and submitted through e-Procurement portal <https://www.eproc.bihar.gov.in> on or before **30/08/2022** by **04.00 PM**.
- (g) The authority reserves the right to reject or cancel the tender or any part thereof without assigning any reasons thereof.
- (h) Corrigendum/ Addendum, if any, will be published on <https://www.eproc.bihar.gov.in> as well as on BRLPS website www.brlps.in.
- (i) Bidders are advised to keep updated their e-Procurement profile with correct / valid email id as all important activity /events emailed to their registered email as per e-Procurement portal.

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