

BIHAR GOVERNMENT

Bihar Rural Livelihoods Promotion Society (BRLPS)

Vidyut Bhawan, Annexe-II, Bailey Road, Patna-800021, Bihar, India

Telephones: +91-612-2504980-81, 6452349 Fax : +91-612-2504960

Website: www.brlp.in

Expression of interest is invited from chartered accountant firms for appointment of 'Internal Auditor' for internal audit of Head office, six district offices, 44 Block offices and community institutions consisting of a number of Block Level Federations, Village Organizations and Self Help Groups for the year 2010-11 and further extendable up to additional two years on a yearly basis based on performance. The Government of Bihar has received a credit from the international development association/world bank for financing BRLPS and intends to apply a part of the proceeds towards payment under the contract for assignment.

Assgn. No.	Expression of Interest	Eligibility Criteria
A	Internal Audit of Nalanda & Gaya (17 block & 2 district offices)	a) Minimum 3 years of relevant experience. b) Firm may be a proprietorship or partnership firm. c) Experience of audit work in the SHGs / Social / Rural / micro finance sector working in the project area i.e. Nalanda, Gaya, Purnea, Muzaffarpur, Khagaria and Madhubani will be preferred.
B	Internal Audit of Purnea, Khagaria, Madhepura & Supaul (13 block & 2 district offices)	d) Additional weighted would be given to internal auditors having office in the same district / adjacent district or Head office in Bihar.
C	Internal Audit of Madhubani & Muzaffarpur (14 block & 2 district offices.)	e) An average Annual turnover of Rs. 5.00 Lac in the last three year f) Preferably should have successfully completed internal audit of 4 entities.
D	Internal Audit of head office and compilation / consolidation of Blocks & District audit report on quarterly basis.	a) Firms should have a Minimum of 10 years of relevant experience. b) Firm must be a partnership firm. c) Experience of audit work in the SHGs / Social / Rural / micro finance sector will be preferred. d) Additional preference will be given for working in the project area. e) In case of Firm having head office out of Bihar, preference will be given to internal auditors having branch office in Bihar with resident partners working in Bihar for last five continuous years in the bidding firm. f) An average Annual turnover of Rs. 20.00 Lac in the last three years. g) Preferably should have successfully completed internal audit of similar assignments.

1. The selection of auditors will be as per procurement guidelines of the World Bank.
 2. Information regarding fulfillment of eligibility criteria should be provided in tabular form in addition to EOI. Tabular form may be downloaded from the website www.brlp.in. No single entity / firm will be selected for more than one assignment. Priority of preference may be indicated in expression of interest, if any.
 3. Short listed Firm will be asked to submit Technical and financial proposals.
- The Expression of interest must be submitted to Chief Executive officer, Bihar Rural Livelihoods Promotion Society (BRLPS), Patna at the address given above by 30th January, 2010 till 4.00 P.M. in sealed cover super scribed as " Expression of Interest for internal auditor for the year 2010-2011- Assignment No....."

Chief Executive officer

Tabular Form for Internal Audit For Sl.no A,B & C (for block & district office):-

Sl.no.	Particulars	Details	
1.	Number of years of overall relevant experience.		
2.	Average Annual turnover in the last three years	Year	Amount in Rs.
		2006-07	
		2007-08	
		2008-09	
		Average	
3.	Indicate Partnership or Proprietorship firm		
4	Number of partners –	ACA	
		FCA	
5	Number of staff (with Position assigned)		
6	Experience of Audit in the SHGs / Social / Rural / Micro finance in project area. (Brief description with proof of assignment. Separate sheet may be attached for details)	Period / Number of Audit	Amount of contract in Rs.
a	In world bank & other externally aided project.		
b	In Government Sector.		
c	In Reputed NGOs./ Institutions.		
d	In other sector		
7	Head Office With Address and Phone number		
8	Branch Offices With Address and Phone number		
9	Priority of preference in ascending order:-		

Short listing will be made on above criteria. Attach Supporting document with EOI.

SEAL & SIGNATURE OF CONSULTANT / FIRMS

Tabular Form for Internal Audit For Sl.no D (For head office):-

Sl.no.	Particulars	Details	
1.	Number of years of overall relevant experience.		
2.	Average Annual turnover in the last three years	Year	Amount in Rs.
		2006-07	
		2007-08	
		2008-09	
		Average	
3	Number of partners –	ACA	
		FCA	
4	Number of staff (with Position assigned)		
6	Experience of Audit in the SHGs / Social / Rural / Micro finance (Brief description with proof of assignment. Separate sheet may be attached for details)	Period / Number of Audit	Amount of contract in Rs.
a	In world bank & other externally aided project.		
b	In Government Sector.		
c	In Reputed NGOs./ Institutions.		
d	In other sector		
7	Details of working in Project Area		
8	Head Office With Address and Phone number		
9	Branch Offices With Address and Phone number		
10	If the firm head office is out of Bihar, Details of resident partner working in Bihar for continuous years in the bidding firm.(brief detail to be enclosed separately)		
11	Priority of preference in ascending order:-		

Short listing will be made on above criteria. Attach Supporting document with EOI.

SEAL & SIGNATURE OF CONSULTANT / FIRMS