



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

## Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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BRLPS/Project-MIS/854/15/ 3015

Date: 15.10.2016

### Office Order

In order to streamline and complete the legacy data digitization in Community Based Organization Management Information System (CBO-MIS) across state, directions are hereby given to ensure complete digitization by 15<sup>th</sup> November 2016 of the following:

1. Members
2. Self Help Groups
3. Village Organizations
4. Cluster Level Federation
5. SHG Saving Bank Account
6. SHG Loan Bank Account
7. Producer Groups Profile (Farm and Non-Farm)

In order to ensure completion of this activity following directive needs to be adhered:

- District Mentors should take up this activity in camp mode and ensure its completion by 15<sup>th</sup> November 2016.
- District Mentors will monitor, review and should provide their support at DPCU/BPIU level for minimum period of 3 days per week to achieve the target by 15<sup>th</sup> November 2016.
- Respective thematic heads will review and monitor the progress of digitization for their respective modules.
- SPM MIS and MIS team will provide complete technical support in the entire activity.
- District Mentors will ensure to appraise the weekly progress in Monday Review meeting at SPMU.
- All DPMs will ensure the execution of directions given in the monthly review held at SPMU dated 14<sup>th</sup> October 2016.

(Balamurugan D.)  
Chief Executive Officer

Bihar Rural Livelihoods Promotion Society

Copy to –

1. Director, OSD, AO, CFO
2. All PCs, SPMs, SFMs, AFM and PMs
3. All DPMs
4. IT Section
5. Concerned File