



Government of Bihar
BIHAR RURAL LIVELIHOODS PROMOTION SOCIETY
(State Rural Livelihoods Mission)

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EXPRESSION OF INTEREST

HIRING OF AGENCY FOR “Process Monitoring”

JEEViKA - Bihar Rural Livelihoods Promotion Society (BRLPS) an autonomous body under the Rural Development Department, Govt. of Bihar has been designated as State Rural Livelihoods Mission under overall Framework of National Rural Livelihoods Mission to scale up the JEEViKA model of poverty alleviation through-out the state of Bihar in a phased manner. Over a period of 10 years, SRLM mandate is to mobilize 1.5 crores rural HHs into 10 Lakhs SHGs, 65000 VOs and 1600 CLFs.

Under the 3-tier Community Managed Institutional Structure, the project has mobilized 42,00,000 HHs into 3, 60,000 SHGs, federated these SHGs in 14,200 Village Organizations and taken 7600 VOs under the fold of 231 Cluster level federations.

There is a need for responsive and adaptive monitoring systems to support the project management team and other stakeholders in developing understanding on how and through what processes inputs get converted into outputs; what issues are critical in that conversion process and what action is necessary to increase the effectiveness of the project interventions.

In pursuance to this, BRLPS intends to hire an Agency for “**Process Monitoring.**” The Agency or the association of agencies will submit proposal in the closed envelope which will bear the name of the assignment for which EOI is being submitted.

The broad scope of work will be to:

- Capture the processes followed to bring the change due to the intervention.
- Generate Report Card of the Interventions/ Business process.
- Develop 25 cases per quarter of best practices/processes and the changes occurred at the HH level.
- Assist the Management in Evidence based Decision Making.

The main assignment will be for a period of 2 years, which is subject to extension and is open for both individual firm as well as association of agencies. Interested agencies/Association of agencies must provide the information substantiating that they are qualified to perform the services including – organizational profile/brochures, structure of the firm/organization, Name, address (Local & Nodal), facsimile number and email/website link of the Agency. Following are the eligibility criteria:

- a. Detailed descriptions of similar assignments carried out by Agency in last three years.
- b. Availability of appropriate Professional team with high level of competencies to handle tasks & responsibilities.
- c. Detailed description in the capacity building (only more than 200 persons training to be mentioned)
- d. Intended Agency should have Annual Average Turnover of Rs 2.0 crore or more in the last three completed financial years. Audited financial statements of the last three years should be attached.

The Agency will be selected in accordance with the procurement guidelines. The Information of eligibility criteria must be furnished in the prescribed tabular format which may be downloaded from the website <http://brlp.in/cservices.php> . Short listed firms will be asked to submit technical and financial proposals. Interested Agency may obtain any further information from the office during normal office hours i.e. 10 AM to 5 PM on every working day. The EOI may be delivered to the address given above by 21st May, 2015 till 05.00 PM in a sealed envelope duly subscribed as “EOI for Process Monitoring”.

Chief Executive Officer