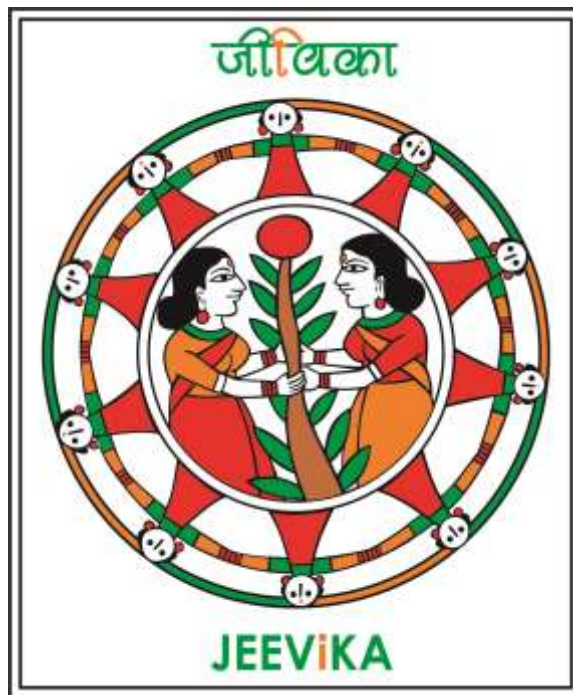


REQUEST FOR BID

FOR

**HIRING OF AGENCY FOR ORGANIZING BIHAR
SARAS MELA – 2019 AT GANDHI MAIDAN,
PATNA**



BID No: BRLPS/04/2019-2020

Date: 12.09.2019

**BIHAR RURAL LIVELIHOODS PROMOTION
SOCIETY (BRLPS) - JEEVIKA
GOVERNMENT OF BIHAR,
3RD FLOOR, ANNEXE-II, VIDYUT BHAWAN,
BAILEY ROAD, PATNA- 800021**

Email Id: INFO@BRLPS.IN Website: www.brlp.in

Bihar Rural Livelihoods Promotion Society (BRLPS) - JEEViKA

Government of Bihar

3RD Floor, Annexe-II, Vidyut Bhawan, Bailey Road, Patna -

800021 Phone: 0612-2504980 Fax: 0612-2504960

Email: info@brlps.in Website: www.brlps.in

Notice Inviting Request for Bid

Tender No: BRLPS/04/2019- 2020

Date-12.09.2019

Tender Notice for Hiring of Agency for organizing Bihar Saras Mela – 2019 at Gandhi Maidan, Patna.

Chief Executive Officer-cum-Mission Director, Bihar Rural Livelihoods Promotion Society (BRLPS), invites proposals (Two Bid System) through E-procurement from reputed and experienced agencies/firms/companies for Hiring an Agency for organizing Bihar Saras Mela – 2019 at Gandhi Maidan, Patna, Bihar.

Kindly note that bid is being called for organizing Bihar Saras Mela – 2019 to be organized at Gandhi Maidan, Patna from 01-12-2019 to 15-12-2019.

Kindly note that the selection of agencies under this Bid will not guarantee allocation of work orders/contracts and BRLPS will assume no liability or cost towards it. BRLPS makes no commitments, express or implied, that this process will result in a business transaction between anyone.

Bid Cost and Bid Security:

Bidding documents are available online on <https://www.eproc.bihar.gov.in> for a non-refundable fee. **All the bidders have to deposit required Bid Cost and Bid Security.** Bidders will be required to register in the website well before downloading the document and its submission to avoid delays, if any, in registration process. The bidder would be responsible for ensuring that any addenda available on the website is also downloaded and incorporated.

Tender Schedule/Program:

a) Bid Cost	Rs. 2,000.00 to be paid through e-Payment mode (i.e. NEFT/ RTGS, Credit/ Debit Card & Net Banking) only at https://www.eproc.bihar.gov.in (<i>non-refundable</i>)
b) Bid Security	INR – 3,00,000 (Three lakh only) (to be paid through e-payment mode (i.e. NEFT/ RTGS/, Credit Card/Debit card/Internet Banking) at https://www.eproc.bihar.gov.in This Bid Security will be non-interest bearing and refundable.
c) Date of commencement of online download of bidding document	12-09-2019 from https://www.eproc.bihar.gov.in Bidders are informed to get themselves registered well before last date of submission to avoid delays due to internet connectivity etc. Bid will also be available for reference at www.brlp.in (Procurement)
d) Last date for online download of bidding document	14-10-2019 till 03.30 PM from https://www.eproc.bihar.gov.in
e) Pre bid meeting	A Pre proposal meeting will be held on 23.09.2019 at 04.00 PM at BRLPS Office, Vidyut Bhawan, Bailey Road, Patna. Requests for clarification, if any, should be received by BRLPS till 21.09.2019 on email IDs: proc.sp@brlps.in & devesh01.kumar@gmail.com Queries & Clarifications will be uploaded on https://www.eproc.bihar.gov.in as well as on www.brlp.in

	Any changes proposed during the pre-proposal meeting will be part of Bid.
f) Last Date/Time for uploading the Bid	14-10-2019 till 04:00 PM at https://www.eproc.bihar.gov.in
g) Time and date of online opening of bid - Technical Part	14-10-2019 at 04:30 PM BRLPS Office at Annexe-II, Vidyut Bhawan, Bailey Road, Patna-800 021. Interested bidders may be present during the bid opening.
h) Financial Bid Opening Date and Time	Date will be decided later by the competent authority and same will be communicated at https://www.eproc.bihar.gov.in and www.brlp.in

Performance Security: Successful bidder/s has to deposit performance security at the rate of 5% of the contract value in Indian Rupees. The performance security is to be submitted in the form of Demand Draft/Bank Guarantee payable in favor of Bihar Rural Livelihoods Promotion Society, Patna. This Performance Security will be non-interest bearing. The period of Bank Guarantee will be communicated to successful bidder/s through Letter of Acceptance. The performance security shall be released within 60 days after final payment.

The Proposal has to be submitted through online mode on <https://www.eproc.bihar.gov.in>.

The Proposal has to be submitted in online mode containing following cover stage-

- A) Technical Bid Open Stage
- B) Cost Bid Open Stage

The application procedure, eligibility criteria, evaluation methodology, terms and conditions and the scope of work are detailed in this Bid document which can be seen or downloaded from the "e-Procurement Portal <https://www.eproc.bihar.gov.in> and BRLPS website: www.brlp.in. Please refer Bid document for complete details.

The attached Technical Specifications is integral part of this Bid Document.

The bid validity period will be 90 days from the date of opening of bid.

The undersigned reserves the right to issue addendum/corrigendum/modification or to amend any or all conditions of this Bid Document or to accept or reject any or all proposal(s) or to cancel the whole of this Bidding process at any stage without assigning any reason thereof and no bidder shall have any cause of action or claim against the undersigned or BRLPS for the same.

**Chief Executive Officer-cum-Mission Director,
Bihar Rural Livelihoods Promotion Society,
Annexe-II, Vidyut Bhawan, Bailey Road, Patna-800021.**

NOTICE INVITIG e-TENDER

(Through e-Procurement Mode only)

(<https://www.eproc.bihar.gov.in>)

Tender Notice No: BRLPS/04/2019- 2020

Date-12.09.2019

Proposals (**Two Bid System**) are invited from reputed and experienced agencies/firms/companies for selection of agency for organizing Bihar Saras Mela – 2019 at Gandhi Maidan, Patna,

Lot No.	Scope of Work	Tender processing Fee (Non Refundable) (inclusive of GST @18.00%) to be paid through e-payment mode (i.e NEFT/RTGS/,Credit Card/Debit card) (in Rupees)	Bid Security Deposit to be paid through e-payment mode (i.e NEFT/RTGS/,Credit Card/Debtcard) (In Rupees)	Performance Security (in Rupees)
1	2	3	4	5
I.	As per Technical Specification attached as Annexure-A	Rs. 1180.00	Rs. 3,00,000.00	5% of the contract value

NOTE: Prices quoted shall correspond to at least hundred percent of the items/services and quantities as specified in Technical Specification.

e-Tendering Process Related Instructions.

➤ Submission of Proposals Through electronic mode only,

1. The bidder shall submit his bid/tender on e-Procurement platform at www.eproc.bihar.gov.in.
2. The bidder must have the Class II/III Digital Signature Certificate (DSC) with signing + Encryption, and User-id of the e-Procurement website before participating in the e-Tendering process. The bidder may use their DSC if they already have. For user-ID they have to get registered themselves on e-Procurement Portal <https://www.eproc.bihar.gov.in> order to submit their bids online on the same. **Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e- procurement platform.**
3. The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats given in e-Procurement web site at the respective stage only. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement web site. The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness / authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
4. All the required documents should be attached at the proper place as mentioned in the e-forms otherwise the tender of the bidder will be rejected.

Note: "Bid along with necessary online payments must be submitted through e-Procurement portal www.eproc.bihar.gov.in before the date and time specified in the NIT/BID. The department / Tendering Authority do not take any responsibility for the delay / Non Submission of Tender / Non Reconciliation of online Payment caused due to Non-availability of Internet Connection, Network Traffic / Holidays or any other reason."

5. The tender opening will be done online only.
6. Any **Corrigendum/Addendum** or date extension notice will be given on the e-Procurement Portal <https://www.eproc.bihar.gov.in> only.
7. For support related to e-tendering process, bidders may contact at following address "e- Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, Patna-800001 Ph. No: 0612-2523006, Mob- 7542028164" or may visit the link "Vendor Info" at www.eproc.bihar.gov.in.

Terms of the Tender:

Bidders are invited to submit their most competitive rate for the services with required specifications as mentioned in Annexure-A.

Instructions to the Bidders:

1. Completeness of Response

- A.** Bidders are advised to study all instructions, forms, requirements and other information in the Bid document carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the Bid document with full understanding of its implications.
- B.** The response to this Bid should be full and complete in all respects. Failure to furnish all information required by the Bid document or submission of a proposal not substantially responsive to this document will be at the Bidder's risk and may result in rejection of its proposal at any stage i.e. even at post agreement execution stage.
- C.** Bid should be submitted by the Agency as Sole applicants only. No form of Consortiums/ Joint Ventures or sub-contracting is allowed.
- D.** A Bidder shall not have a conflict of interest. Any Bidder found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest for the purpose of this bidding process, if the Bidder is -

“directly or indirectly controls, is controlled by or is under common control with another Bidder; or receives or has received any direct or indirect subsidy from another Bidder; or has the same legal representative as another Bidder; or has a relationship with another Bidder, directly or through common third parties, that puts it in a position to influence the bid of another Bidder, or influence the decisions of the Purchaser regarding this bidding process; or has a close business or family relationship with a professional staff of BRLPS.”
- E.** Alternative bids shall not be considered.
- F.** Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account.
- G.** Information relating to the evaluation of bids and recommendation for award of contract, shall not be disclosed to bidders or any other persons not officially concerned with the bidding process until information on Contract Award is published on portal.
- H.** Provided that the Bid is substantially responsive, BRLPS shall correct arithmetical errors on the following basis:
 - (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
 - (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

- (d) Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction shall result in the rejection of the Bid.
- (e) BRLPS reserves the right to increase or decrease the volume of work within the scope of work up to 15 (fifteen) percent.
- (f) BRLPS also reserve the right to increase the work up to 15% (fifteen percent) beyond the scope of work. For any such work, approval of work and related price schedule to be taken from Contract Manager by the service provider. Copy of approval of additional work should be produced for claim/payment.

2. Bid Preparation cost & related issues

- A.** The bidder is responsible for all the costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, preparation of proposal, participation in meetings/discussions/presentations, in providing any additional information required by BRLPS to facilitate the evaluation process and Awarding of Contract.
- B.** BRLPS shall not in no case be responsible or liable for any of such above said costs, regardless of the conduct or outcome of the bidding process.

3. Terms and Conditions

- A.** This bid does not prevent or force BRLPS to engage in negotiations or to award a contract. Further, no reimbursable cost may be incurred in anticipation of award or for preparing the Proposal for this bid.
- B.** The selected bidder, to whom Letter of Award (LOA) would be issued, will have to enter into an Agreement with the BRLPS within 05-10 days of issue of LOA. The format of agreement will be shared at the time of issuance of LOA. Till the time agreement was not executed, the LOA along with Bid will constitute a binding agreement between BRLPS and the selected bidder.
- C. Agreement Validity:** The Agreement will be valid from the date of signature till the period of final payment to the vendor.
- D.** Service Provider has to hand over the completed premises/site to BRLPS at least 24 hours before 1st day of the fair at Gandhi Maidan, Patna
- E.** Contract Manager from Bidder side should be available during the Event (Mela hours) and he should also be available on mobile as well as WhatsApp.
- F.** The inspections and tests of completed premises/site shall be carried out by a team comprising members of BRLPS and Contract Manager from vendor's side. The said team will verify the site before start of mela and after completion of mela. The site verification report is to be signed by all the members of the committee. The service provider has to inform about the completion of work, so that the inspection could be carried out at site.

G. Eligibility Criteria & required documents with technical bid for organizing Bihar Saras Mela – 2019 at Gandhi Maidan, Patna:-

S.N.	Criteria	Document to be uploaded (Signed photocopies)	Marks		
1	Registered under Shops & Establishment Act/SSI or a Private Limited Company	Certificate/Registration Document	N/A		
3	Registered under GST Act	Registration Document	N/A		
4	Registered with Income Tax department	PAN Card	N/A		
4	Should have own infrastructure to organize events like SARAS.	Affidavit to this regard before Notary	N/A		
5	Profile of the Agency with major activities undertaken during the last three years (2018,2017 & 2016)	Detailed information on Letter Head of the agency	N/A		
6	Not indicted/blacklisted by Court/Govt. Dept.	Affidavit before Notary	N/A		
7	Should have Minimum Annual Average Turnover of Rupees 300 lakh during the last three financial years (2017-18, 2016-17 & 2015-16)	Copy of audited Balance Sheet and P/L Account	300 - 350 lakh	-	10 marks
			>350 lakh	-	15 marks
8	Experience in organizing three (03) State Events like Saras/Rajgir Mahotsava/Harihar Kshetra Sonapur Mela [each having value not less than 25.00 lakh) during the three years (2018,2017 & 2016)	Work order/Contract Agreement with Completion Certificate	03 Events	-	05 marks
			04-05 Events	-	10 marks
			06 or more Events	-	15 marks
9	Experience in organizing three (03) National Events like Indian International Trade Fair / Indian Agro World Fair [each having value not less than 50.00 lakh) during the three years (2018,2017 & 2016)	Work order/Contract Agreement with Completion Certificate	03 Events	-	05 marks
			04-05 Events	-	10 marks
			06 or more Events	-	15 marks
10	Technical Presentation	Bidder will have to present technical presentation before the team of BRLPS. Decision on technical presentation shall be binding upon the bidder/s.	10 Marks		
11	Local Office [Should have a local office within Bihar]	An undertaking with complete postal address of office and telephone number, if any, is to be uploaded.	05 marks		
Total Marks			60 Marks		
NOTE: The minimum qualifying marks is 45. Financial bids of bidder scoring 45 or more marks shall only be opened.					

This will be bidder's sole responsibility to ensure that all required documents have been uploaded and all uploaded documents, when downloaded must be legible/readable failing which their bid will be rejected. Hence it is advised that all the documents should be properly scanned and uploaded.

H. Bid Price:

1. All taxes, insurance and other levies shall be included in the quoted price including GST.
2. The price should be quoted in Indian Rupees only.
3. Statutory deductions will be made at source, if applicable.
4. **The Price Schedule is available on <https://www.eproc.bihar.gov.in> .**
5. Financial bid has to submitted in on-line financial bid format (excel) under E-proc only and failure to comply the same will result in rejection of Bid.

I. Award of contract: The successful bidder will be awarded the contract in accordance with the followings:

1. **The financial bid of only those Agencies will be opened who qualify the technical/ eligibility criteria.**
2. Technical Negotiation may be held with the successful bidder before the award of contract.
3. BRLPS reserves the right to award the contract to the agency/agencies that is found to have Capability to execute the contract.
4. Notwithstanding the above, BRLPS reserves the right to accept or reject any bid and to cancel the bidding process at any time prior to the award of contract, without assigning any reason what so ever.
5. Prior to expiration of the bid-validity-period, the award of contract(s) by the BRLPS will be notified to the bidder(s), whose offer(s) has/have been accepted. The terms of the accepted offer/offers shall be incorporated in the LOA/Contract Agreement.

J. Other Conditions:

1. An amount equivalent to 5% of the contract value shall have to be deposited by the successful bidder as performance guarantee. No interest will be given on performance security.
2. If the service provider fails to do the jobs satisfactorily or is unable to execute the work in the specified time frame and any delay in service would attract penalty provisions @ 0.5% per week or part of the week up to a maximum of 10% of the contract value.
3. If the service provider is unable to complete the job on time, BRLPS reserves the right to cancel the Contract and forfeit the performance security without assigning any reason.
4. Failure on the part of bidder to submit performance security and enter into the contract with BRLPS may result in cancellation of its bids and BRLPS may at its liberty negotiate with other bidders for the contract at L1 prices.
5. Inordinate delays in execution of orders may lead to forfeiture of Performance Guarantee and cancellation of Agreement along with other legal actions including blacklisting.

K. Payment:

Payment shall be released as per the following details:

- a. 10% advance against submission of Bank Guarantee issued of equal value in favor of Bihar Rural Livelihoods Promotion Society; Patna issued from a schedule bank valid till 90 days after completion of the event may be given upon request from the service provider.
- b. 40% payment after successful completion of 70% of entire arrangement for Mela and upon submission of invoice (in duplicate) and its certification by the contract manager.
- c. Remaining 50% payment after successful completion of the entire event and upon submission of bill (in duplicate) along with required documents after deduction of advance, if taken. The bill is to be certified by the contract manager.

Annexure-A
Technical Specification (Bihar Saras Mela – 2019 at Gandhi Maidan, Patna)

Bihar Saras Mela 2019 at Gandhi Maidan			
S.No.	Description	Technical Specification	Quantity
A. Venue construction/fixture arrangements:			
1	Display cum Sale stalls	Each stall with 10'x10' size would have 2 banquet chairs, 2 display tables and 1 Waste Paper basket; to be decorated with a Runner, adequate lighting arrangements and one Power plug. Stalls should be in Hanger.	400
2	Department Stalls	Each stall with 10'x10' size would have 2 banquet chairs, 2 display tables and 1 Waste Paper basket; to be decorated with a Runner, adequate lighting arrangements and one Power plug.	40
3	JEEViKA Official Stall	20*10 feet. It may be decorated with plywood/Bamboo/Flex/flower or other decorative materials. Stall should have adequate lighting arrangements, power plugs, 4 banquet chairs and 4 tables with white table cloth.	01
4	Food Court	40 stalls with 10'x10' size would have 2 plastic chairs, 4 wooden tables and 2 Waste Paper basket; adequate lighting arrangements. Food court area should have at least 15 round tables and 75 chairs with umbrella shed. Adequate lighting arrangements to be done in open area in food court. Firefighting arrangements should be done.	40
5	Open Stalls	Open Stalls (for Carpet, Bamboo items, Dry Flower, Terracotta & Furniture Stalls) will be earmarked by small size Bamboo. Adequate lighting arrangements to be done in open area for open area stalls	30
6	Reception cum enquiry counter	20*20 feet size. 4 reception tables, 8 banquet chairs with cover, 1 mike, and 2 cordless mikes with speakers to cover whole fair ground and adequate lighting arrangements with Power plugs. One announcer should be available in working hour of mela. Fire extinguishers should be available. Counter is to be decorated with a Runner.	01
7	Seminar cum Conference hall	40*40 feet. 40 banquet chairs and dais with 5 executive chairs and tables, 1 LCD screens with USB facility, 2 cordless mike, effective sound system and required power plugs. Front portion is to be decorated with a Runner.	01

8	V.I.P. Lounge	20*30 feet, three Center table, three Two sitter or Three sitter sofa-set. Lounge is to be decorated with a Runner. Specific lighting arrangements should be done. Two separate restrooms each for gents/ladies (preferably Bio Toilet). Refreshment arrangements to be done for guests.	01
9	Staff Room	20*30 feet. 8 Table & 40 banquet chairs, adequate lighting arrangements with three Power plugs and two separate restrooms each for gents/ladies. Drinking water facility should be available. Front portion is to be decorated with a Runner.	01
10	Control room	20*20 feet. 10 chairs and 4 tables. 1 Big size monitor (preferably 52 Inch) for coverage of CCTV camera, light with 4 Power plugs in Control Room. Fire extinguishers should be available.	01
11	Medical help desk	20*20 feet. 4 chairs, 2 tables, 1 bed, light & Power plug.	01
12	Crèche	20*40 feet. Infrastructural arrangements to be done along with proper light, power plugs, spot lights, 2 tables and 2 chairs. Separate restrooms should be available. Wall and floor should be wooden and entire wall should be decorated with designed flex.	01
13	Main Stage in hanger	It should have a seating capacity of 500. The front row for some speciifc audiences may have some two-sitter/three sitter sofa and glass centre table. Decoration of stage should be done with cut-outs & flowers. Decoration of stage should be done with fresh flowers on day of Inauguration/Closing ceremony. Size of stage will be 4'x 60'x 30'(Height x Length x Wide). Adequate modern light & sound system to support various stage shows has to be arranged. 2 Green rooms of 20'x10' size for each (gents/ladies) with proper light and fan, two table and six chairs & two mirrors. A Digital Screen of 20 x10 feet should be available with one operator for 15 days.	01
14	Sound system	Adequate number of Music speakers with under cable wires in open area, each hanger & coverage in whole mela premise	01
B. Hygiene & Cleanliness:			
15	Temporary standard size restrooms (25 for Male and 25 for Female)	Area should have proper gate, light & water. In every toilet, mug is required. Proper drainage and cleanliness should be ensured. Water facility and diposal system should be ensured. Time to time bleaching powder should be used.	50
16	Wash Basins	It should be at two different locations and should have water facility and proper drainage arrangements.	20
17	Drinking Water	To ensure availability of Pure drinking water in the Mela premise for guests, staff and visitors. 50 Bottle of 500 ml. per day for 15 days and 5 Jar of 20 ltr. Per day.	15

18	Cleanliness Work & Waste Disposal System	80 (40 Big and 40 Medium) for Mela premise & 40 Big Dustbin for Food Stall area. Cleanliness Work for the Complete mela premises should be completed between 8 PM to 9 AM of every day. Dedicated team of 10 persons in Food Zone, 10 in Rest Rooms, 10 in Hangers, 5 on entrance/exit gates and 5 in Open areas; should be allotted to maintain cleanliness throughout the days. Waste should be collected four times in a day and carried over to nearest Nagar Nigam disposal counter. The system should run smoothly by dedicating a Team for it. Team will wear specialized dress.	40
C. Security arrangements:			
19	Emergency Gate	Location of Emergency Gate to be done as per directions of District Administration.	10
20	CCTV	CCTV installation to be done as per directions of District Administration. Adequate number of CCTV cameras to cover every corner/stall/lane/area inside the Mela premise. Control panel should be in the Control Room which will have a Monitor (as described in S.No.10)	
21	Public Announcement system	Adequate number of speakers & Cordless mikes to cover mela ground with 1 Announcer (Costing described in S.No.14)	
22	Firefighting arrangements	Fire fighting arrangements to be done as per directions of concerned Office. Arrangements of adequate numbers of fire extinguishers in mela premise.	15
23	Security Guards	To be deputed for 2 shifts 9 AM to 9 PM & 9 PM to 9 AM	50
24	Fencing of Mela premises	Fencing of whole mela premise and Parking Area to be done with 7 feet high tin material	01
25	Watch Towers	Location of Watch Towers to be done as per directions of District Administration.	02
26	Separate space for Fire brigade	Separate Tent House (preferably 30'*30')	01
27	Lighting arrangements	Lighting arrangements to be done as per directions of concerned Office. i. Electrical wiring under carpets is a potential fire risk. Wherever this is unavoidable, adequate precautions should be taken by covering the wiring by wooden ramps. ii. All electrical joints must be fully insulated and MCB be used to prevent over loading. iii. Provision of sufficient number of emergency lights to ensure safe public movement in case of power failure.	15
D. Awareness, Cultural Program, Opening and Closing Ceremony :			

28	Cultural program	On all Mela days, cultural program would be organized on daily basis for Four hours in the evening. The cultural program may have Folk items-Group / Classical /semi classical items-group/Stand-up comedy/Band anchored by a repute anchor.	15 days
29	Opening and Closing Ceremony	Refreshment arrangements for distinguished Guests during opening and closing ceremony. Executive chairs and Table with table cloth for opening and closing ceremony at stage.	2 days
E. Guest comfort			
30	Lodging arrangements & Transport facility	Lodging arrangements for SHG participants of Bihar and other state to be done in dormatory with facility of Drinking water, Toilet, Bathroom. Separate arrangements to be done for Female & Male participants.	400
31	Parking facility	Free of cost parking facility near the entrance gate for all vehicles (Four wheelers, two wheelers, Cycles) of visitors with proper lighting and security arrangements. Parking must be enclosed by a barricading and supervised by guards for smooth parking of vehicles.	15
32	Kid Entertainment center	A Kid Entertainment center for children in which plyaing items like Mickey Mouse (air ballooned), small sized Jhulas, Jumping stand and other manually operated playing items.	15
33	Carpeting	The entire mela premise (including Open area/Food zone/Fun Zone) must be covered with double layered Green Sun Shade Net Fabric Carpet. Inside stalls, flooring may be done by gray colour fabric carpet. Connecting roads may be covered with red colour carpet. All the carpets must taped/clipped per day after finish of mela period up to closing of fair. Maintainance of carpet to be done on daily basis.	15
34	Lighting arrangements	A temporary connection through PESU-Patna Electricity Supply Unit ii. Standby power arrangements have been made which facilities standby power for overall lighting and automatically switches on within 30 seconds in the event of power failure.	20
F. Promotion & Publicity :			
35	Entrance/Exit gate	30'x 30' (height x width) - Vendor may suggest design and take consent form organising committee.	01

36	Welcome Gates	Welcome Gates for welcoming of guest/visitors – Frazer Road, Bailey Road & Gandhi Maidan circle.	03
37	Hording in City	Installation of hording to be done as per direction of Patna Municipal Corporation. On 50 prime locations of the city, hording of Mela should be displayed before commencement of mela. Printing and installation would be the responsibility of vendor. Size of hording should be 12'x10' and wooden/bamboo framed. Ensure the display of all the hoardings till end of the mela.	50
38	Hoardings/banner inside mela premise	Exit/Entry, Emergency Exit, Corridor, Male and Female Toilet, Drinking water, Food Zone, Fun Zone details hoardings/banner along with arrow sign in all mela premises. Flex/Banner on Cleanliness and other slogan have to install on all mela premises.	100
39	Photography and Videography	High quality Photography and Videography of all stalls/events every day. It should also include Photography and Videography of some initial preparation days. Drone photography to be done for at least 3 hrs. on different days.	20 days

Miscellaneous

- I. Prior approval has to be taken on the layout of the event, design of all printing materials.
- II. Post event removal / disposal of facilities and complete restoration of venue

NOTE: ANY CHANGES PROPOSED BY THE NRLM/DEPT. OF RURAL DEVELOPMENT, GOVERNMENT OF BIHAR WILL BE INCORPORATED DURING THE PRE BID MEETING.

(Affidavit on non-judicial stamp paper by Authorized Representative of the applicant with his / her dated signature and enterprise seal)

AFFIDAVIT

1. I/We do hereby certify that all the statements made in our bids in response to the Bid Reference No..... Datedand in the required attachments are true, correct and complete. I/ we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law.
2. I/We, on behalf of (Name of the enterprise), with its registered office at do hereby declare that the above-mentioned bidder is not under a declaration of ineligibility for corrupt and fraudulent practices or for any other reason, whatsoever and has not been blacklisted / debarred by the Government of India or any of its agencies, including public enterprises and or by any State Government or any of its agencies.
3. I/We on behalf of..... (Name of the enterprise) do hereby affirm and undertake that we have carefully read and understood the whole tender documents and will unconditionally abide by all the terms and conditions as given in the above mentioned Bid document.
4. I/We do hereby affirm that our quote for each course content is a fixed rate quote and is inclusive of all applicable taxes, duties, charges and levies. I/We understood that we will not be paid any extra payment other than the quoted rate. I/We also understood that our quoted prices / rates shall remain fixed for the period of selection.
5. I/We understand that the tendering authority is not bound to accept a lowest offer/quote that they may receive.

For and on behalf of:

Signature:

Name:

Designation:

Date:

(Enterprise Seal)