

## **Terms of Reference for Hiring of Individual Consultant to “Asses the Change in Income of the SHG members after joining Producer Organisations.”**

### **Background**

The Government of Bihar has initiated a project on Rural livelihoods Promotion with support from the World Bank. This initiative is implemented through a Society registered with Government of Bihar by the name of Bihar Rural Livelihoods Promotion Society (BRLPS). BRLPS through the Bihar Rural Livelihoods Project (BRLP) aims to improve rural livelihood options and works towards social and economic empowerment of the rural poor and women by promoting self-managed community institutions and further strengthening their livelihoods. The BRLP intervenes with the community through the following four themes or programmes: institution and capacity building, social development, microfinance and livelihood.

It is expected to cover around 1.5 crore Households across 534 blocks of 38 Districts. At present, the project has its presence in all the blocks mobilizing more than 50 lakhs HHs into 4.6 lakh Self Help Groups. The details may be seen on our website [www.brlp.in](http://www.brlp.in).

From the last 3-4 years , the SHG members doing similar activities are being mobilised into producer groups and these PGs have been linked with the market. The producer Groups have been formed in the sector agriculture, vegetables, agarbatti, art and craft, honey and poultry.

### **Scope of Work/ Deliverables**

- a. Study 120 PGs per month to assess the input provided to them.
- b. Study 4 PCs as part of panel for 5 months and submit a report on the relationship between PCs and PGs.
- c. Assess the income of PGs and PCs .
- d. Assess the income of atleast 500 SHG Members taken loan from the project.

<b>Deliverables</b>	<b>Timeline from the date of agreement</b>	<b>Payment Schedule</b>
Work Plan & Tool Designing	<b>3 days</b>	<b>10%</b>
Assessment Report covering 100 HHs & 20 PGs. Panel round 2 PCs	<b>30 days</b>	<b>15%</b>
Assessment Report covering new set of 100 HHs & 25 PGs. Panel round 4 PCs	<b>60 days</b>	<b>15%</b>
Assessment Report covering new set of 100 HHs & 25 PGs. Panel round 4 PCs	<b>90 days</b>	<b>15%</b>
Assessment Report covering new set of 100 HHs & 25 PGs. Panel round 4 PCs	<b>120 days</b>	<b>15%</b>
Assessment Report covering new set of 100 HHs & 25 PGs. Panel round 4 PCs	<b>150 days</b>	<b>15%</b>
Final Report	<b>180 days</b>	<b>15%</b>

**Key Outputs of the Consultancy:** The following outputs shall be submitted by the Consultant:

- a) **Work Plan and tools**, to be submitted through discussion with the BRLPS.
- b) **Assessment Report**: The Consultant needs to submit the assessment report on the monthly basis in 2 hard copies and 1 soft copy along with all the raw data.
- c) **Final Report** which includes the consortium of all the reports, 25 Best Practiconers and the suggestions for improvement in the business of producer groups.

### **Period of the Consultancy**

The period of consultancy will be for six months which may be further extended for one year.

### **Responsibilities**

**The Consultant** will provide his professional services as per the scope mentioned in the ToR with commitment and ethics, which would establish a clear implementation framework.

**BRLPS** will provide adequate environment, team support and logistics for the agreed / approved framework of implementation.

### **Key qualification and experience of the consultant**

S/he should be a Prime Minister Rural Development fellow in Bihar and has completed the fellowship programme successfully. Preference will be given to the candidates who has the experience of at least 2 years working with Producer organizations or in any agri business sector.

### **Review Committee to Monitor Consultants Work**

The Chief Executive Officer, BRLPS in association with State Project Manager (M & E) shall be responsible for reviewing and monitoring the work of consultants. S/he may constitute a review committee to monitor the progress and interact with the Consultant. The Committee may also seek comments and inputs on the Consultants work from the World Bank officials and from the other experts.

### **Ownership**

This assignment is funded by BRLPS and therefore shall be the owner of the assignment output. The Consultant will have no right of claim to the assignment or its outputs once completed. Any reports / research outputs /process documents produced as a part of this assignment shall be deemed to be in the property of BRLPS and the consultant will not have any claims and will not use or reproduce the contents of the above documents without the written permission of BRLPS.

### **Payment**

The consultancy will be an output based and the fellows will cover all the reimbursable and remuneration cost as per the format mentioned below:

<b>Heads</b>	<b>Man month</b>	<b>Unit Cost</b>	<b>Total Cost</b>
Remuneration			
Reimbursable			
Travelling			
Lodging and fooding			
Report and Document printing			

**Application Submission:** The Consultants are required to send resume and quote an amount to [info@brlp.in](mailto:info@brlp.in) and [ajit@brlp.in](mailto:ajit@brlp.in). The last date of submission is 25th Feb ,2016.