



Government of Bihar  
Bihar Rural Livelihoods Promotion Society  
(State Rural Livelihoods Mission)  
1<sup>st</sup> Floor, Annex-II, Vidyut Bhawan, Bailey Road, Patna  
Phone: +91-612-2504980 Fax: +91-612-2504960  
Email: [info@brlp.in](mailto:info@brlp.in), website: [www.brlp.in](http://www.brlp.in)



### NOTICE INVITIG e-TENDER

(Through e-Procurement mode only over)  
(<https://www.eproc.bihar.gov.in>)

Tender Notice No: IN-BRLPS-34612-CS-CQS

Date: 30/10/2017

Bihar Rural Livelihoods Project (BRLPS) is designed by Government of Bihar to address rural poverty in Bihar. The World Bank is extending financial assistance to this project. The project aims at enhancing social and economic empowerment of the rural poor by creating self-managed community institutions and enhancing income through sustainable livelihoods generation. Currently JEEViKA is implementing three project named as BTDP, NRLP and NRLM covering 534 blocks with support from staff and cadres spread across the state. Numbers of staff supporting the project is around 6000 and more than 15000 cadres is engaged for execution of different interventions initiated by different thematic heads.

In this perspective human resource management require effective monitoring, controlling and tracking of the manpower activities hired by the project. Furthermore the tracking of the field staff and their intervention location is important for the project effective execution. Currently JEEViKA HRMIS (Human Resource Management Information System) is provisioned through Oracle ERP module. It's a web based application with limited access to SPMU staff and DPCU staff and only the BPM's at the BPIU office. Therefore a technological solution is needed which enable the Field Staff and Cadres of JEEViKA to submit their attendance and location at their worksite.

Sl No.	Scope of work	Tender processing Fee (Non Refundable) (inclusive of GST @18.00%) to be paid through e-payment mode (i.e. NEFT/RTGS/, Credit Card/Debit card/Internet Banking) (in Rupees)	Time of Completion
1	2	3	4
01.	Hiring an Agency for Development of HRMIS: Mobile based Attendance, Leave Management and Tracking System	Rs. 1180.00	Twelve (12) Months

#### Tender Schedule/Programme:

Sl. No.	Activity	Date/Time : Duration
1	Download date of ToR and Checklist documents	From 30/10/2017 to 20/11/2017 (15:00 Hrs.) ( <a href="https://www.eproc.bihar.gov.in">https://www.eproc.bihar.gov.in</a> )
2	Date/ Time for submission/ uploading of offer	20/11//2017 Up to 15.30 Hrs. ( <a href="https://www.eproc.bihar.gov.in">https://www.eproc.bihar.gov.in</a> )
3	Date & time for opening of EOI Proposal.	20/11/2017 at 16: 00 Hrs. ( <a href="https://www.eproc.bihar.gov.in">https://www.eproc.bihar.gov.in</a> )
4	Contact person/Nodal Officer for queries	<b>Dr. Santosh</b> (Procurement Specialist) Contact No: 0612-2504980

- Detailed descriptions of the item and instructions for submitting your offer can be downloaded from e-tender website (<https://www.eproc.bihar.gov.in>).
- Tender Processing Fee (TPF) amount to be paid through e-Payment mode (i.e. NEFT, Internet Banking, Credit / Debit Card) only.
- Bids along with necessary online payments (Tender Processing Fee) must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the EOI Proposal. The department/Tendering Authority doesn't take any responsibility for the delay / Non Submission of Tender / Non Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic/ Holidays or any other reason."
- The bidders shall submit their eligibility and qualification details, Certificates as mentioned in section etc., in the online standard formats given in e-Procurement web site (<https://www.eproc.bihar.gov.in>) at the respective stage only.
- The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement web site (<https://www.eproc.bihar.gov.in>).
- The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- For support related to e-tendering process, bidders may contact at following address “e-Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, Patna- 800001. Ph. No: **0612-2523006**, Mob- **7542028164**” or may visit the link “Vendor Info” at (<https://www.eproc.bihar.gov.in>).
- **Corrigendum/ Addendum**, if any, will be published on the departmental website [www.brlp.in](http://www.brlp.in) and e-Procurement, Bihar <https://www.eproc.bihar.gov.in> itself.

CEO cum Mission Director  
Bihar Rural Livelihoods Promotion Society

## **e-Procurement Standing Instruction**

### **Instructions for Submission of Expression of Interest–EOI (through electronic mode only).**

1. The payment of Tender Processing Fee needs to be paid through e-Payment mode only.
2. The ToR and Checklist (Tabular Format) may be downloaded from the Website [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in) from 30/10/2017 and it may be submitted.
3. Bids along with necessary online payments must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the EOI Proposal. The department / Tendering Authority don't take any responsibility for the delay / Non Submission of Tender / Non Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic / Holidays or any other reason.
4. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate / documents in the e-Procurement portal (<https://www.eproc.bihar.gov.in>) only.
5. The bidder shall digitally sign the supporting documents / certificates, uploaded by him, owning responsibility for their correctness / authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the EOI notice and bid document.
6. The Technical Proposal needs to be filled, uploaded and submitted through e-Procurement portal [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in) on or before 20/11/2017 by 15.30 hrs.

**Note: - The bidders must not be submitted their financial proposal.**

7. The authority reserves the right to reject or cancel the tender or any part thereof without assigning any reasons thereof.
8. Corrigendum/ Addendum, if any, will be published on the departmental website [www.brlp.in](http://www.brlp.in) and <https://www.eproc.bihar.gov.in> itself.
9. Bidders are advised to keep updated their e-Procurement profile with correct / valid email id as all important activity / events emailed to their registered email as per e-Procurement portal.

CEO cum Mission Director  
Bihar Rural Livelihoods Promotion Society

## **HRMIS: Mobile based Attendance, Leave Management and Tracking System**

### **1. Background**

Bihar Rural Livelihoods Project (BRLPS) is designed by Government of Bihar to address rural poverty in Bihar. The World Bank is extending financial assistance to this project. The project aims at enhancing social and economic empowerment of the rural poor by creating self-managed community institutions and enhancing income through sustainable livelihoods generation. Currently JEEViKA is implementing three project named as BTDP, NRLP and NRLM covering 534 blocks with support from staff and cadres spread across the state. Numbers of staff supporting the project is around 6000 and more than 15000 cadres is engaged for execution of different interventions initiated by different thematic heads.

In this perspective human resource management require effective monitoring, controlling and tracking of the manpower activities hired by the project. Furthermore the tracking of the field staff and their intervention location is important for the project effective execution. Currently JEEViKA HRMIS (Human Resource Management Information System) is provisioned through Oracle ERP module. It's a web based application with limited access to SPMU staff and DPCU staff and only the BPM's at the BPIU office. Therefore a technological solution is needed which enable the Field Staff and Cadres of JEEViKA to submit their attendance and location at their worksite.

### **2. Objectives of the Assignment**

The objective of this assignment is to provide mobile based attendance, leave management and tracking system for field staff and cadres.

### **3. Business Requirement**

The entire application will be combination of mobile application and web portals. The application will maintain the database of the profile of the field staff and cadre presently part of JEEViKA DSS. The mobile application will provide facility for leave submission, marking attendance, tracking location of field staffs and cadres. The entire process would include proper approval matrix and role management will be followed as per the organization rules. Effective Mobile based and Web based dashboards and reports and will provided for Management Review and decision making. Based on the reports and decisions alert messages needs to be sent to identified employee or group. The hired agency will have to pilot the application at 10 blocks of Bihar. Further the agency will support in rollout of the application at other 524 blocks of Bihar covering 3500 field staff and 15000 cadres.

### **4. Deliverables/Output and Payment Schedule**

Duration of the project is estimated to be 12 months scheduled as follows:

<b>Sl. No.</b>	<b>Deliverable</b>	<b>Payment Schedule</b>	<b>Timeline</b>
1	Requirement Specification, Design Document, Prototype Development and Demonstration.	15% of the Total Project Cost	1 Month
2.	Coding And Implementation Unit Testing, Refinements and deployment,	60% of the Total Project Cost	5 Months

Sl. No.	Deliverable	Payment Schedule	Timeline
	System Testing Piloting at ten intervention locations, User Acceptance		
3.	Refinements and Change Management Dashboard Development and Customized Reports		
4.	Refinements and Change Management Dashboard Development and Customized Reports.		
5.	Code Hand Over and Handholding support in Code and Database Maintenance.	25% of the Total Cost	6 Months

#### 5. Key Professionals (CV's Will be Evaluated)

Sl. No.	Designation	Qualification/Experience	Duration of Involvement
1.	Project Manager/ Business Analyst	MBA/B.Tech/BE with 3-4 years of Experience in Project Management in at least a CMMI 3 Level Company Certification on Project Management will be preferred	3 Months
2.	Application Developer	B.Tech/BE/MCA with 3-4 years of Experience in Development in at least CMMI 3 Level Company	5 Months
3.	Mobile Application Developer	B.Tech/BE/MCA with 3-4 years of Experience in Development in at least CMMI 3 Level Company	5 Months
4.	Tester	B.Tech/BE/MCA with 2-4 years of Experience in Development in at least CMMI 3 Level Company	1 Month
5.	System Integrator/ Administrator	B.Tech/BE/MCA/MA with 3-4 years of Experience in Development in at least CMMI 3 Level Company	1 Month

#### 6. Project Appraisal and Review

The Chief Executive Officer, BRLPS will designate SPM MIS to supervise the assignment and carry out necessary interaction and exchange of information about the status of the project between the Consultant and BRLPS. All relevant projects related documentation will also be made available to the Consultant. The Chief Executive Officer, BRLPS may constitute a review committee to monitor the progress and access the deliverables of the project.

This assignment is funded by BRLPS and therefore shall be the owner of the assignment output. The Consultant will have no right of claim to the assignment or its outputs once completed.