

Pre Proposal Conference
RFP No SLACC-2-SBCC-CF "Hiring of M & E Agency for SLACC Projects in Bihar & Madhya Pradesh" held on 23-02-2017 at 03.00 PM at SPMU Office, Vidyt Bhawan, Patna

QUERIES & CLARIFICATIONS

S. No	Queries	Clarifications														
1	Do we have to submit separate proposals for Bihar & Madhya Pradesh?	No separate proposal is to be submitted for Bihar & Madhya Pradesh. Separate rates are to be quoted for Bihar & Madhya Pradesh and for which separate FIN-3 & FIN-4 has been provided in the RFP.														
2	Do we have to provide separate team & cost for each state?	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Team leader (1) M&E (1) NRM (1) Statistician (1) </td> <td style="width: 50%; vertical-align: top; border-left: 1px solid black;"> These key staff are home based and have to work for both the states. </td> </tr> <tr> <td style="vertical-align: top;">Data Collectors</td> <td style="vertical-align: top;">Separate Team of Data collectors are to be provided for each state and separate cost is to be quoted for them in respective FIN-3 & FIN-4.</td> </tr> </table>	Team leader (1) M&E (1) NRM (1) Statistician (1)	These key staff are home based and have to work for both the states.	Data Collectors	Separate Team of Data collectors are to be provided for each state and separate cost is to be quoted for them in respective FIN-3 & FIN-4.										
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Data Collectors	Separate Team of Data collectors are to be provided for each state and separate cost is to be quoted for them in respective FIN-3 & FIN-4.															
3	Will the service commence simultaneously at both the states?	Separate contract is to be signed for Bihar & MP by respective SRLM.														
4	The Total Duration of the assignment is mentioned 2 Years (Data Sheet 14.1.2, page 22); but the 'Key Outputs of Assignment (TOR page 60)' indicates the Final Output to be submitted in 12 months from start of assignment. Further, the timelines for the Deliverables is indicated differently at Section 8 of TOR (Page 63).	<p>As per para 14.1 of Special Conditions of Contract of the RFP, the duration of assignment is as follows:</p> <p>The time period shall be 18 months.</p> <p>However, the closing date of SLACC project is July 2018. It is expected that SLACC project period is extend further, but if it is not extended beyond July 2018, payment will be made till the closure date of the SLACC Project.</p> <p>If the period of SLACC Project is extended beyond July 2018, the contract may be further extended based on the performance and requirement of the client.</p>														
5	Data Sheet Clause 14.1.2 (page 25) mentions 10 Travel months for data collection and in all 82 months for both Bihar and MP. But in the TOR Sl.No.7 (page 62); it mentions 8 travel months for data collection and Total Man Months as 38.	<p>The detailed man-month is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Key Personnel</th> <th style="text-align: center;">Man Months</th> </tr> </thead> <tbody> <tr> <td>Team leader (1)</td> <td style="text-align: center;">4</td> </tr> <tr> <td>M&E (1)</td> <td style="text-align: center;">6</td> </tr> <tr> <td>NRM (1)</td> <td style="text-align: center;">6</td> </tr> <tr> <td>Statistician (1)</td> <td style="text-align: center;">6</td> </tr> <tr> <td>Data collectors</td> <td style="text-align: center;">26</td> </tr> <tr> <td style="text-align: right;">Total Man Months</td> <td style="text-align: center;">48</td> </tr> </tbody> </table> <p>The above man-month is for both the states.</p>	Key Personnel	Man Months	Team leader (1)	4	M&E (1)	6	NRM (1)	6	Statistician (1)	6	Data collectors	26	Total Man Months	48
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6	The Data Collectors need to undertake data collection for both Baseline and End of Project Evaluation; hence, the total man	The Data Collectors have to collect data for both baseline and End line surveys. The total man-month required for data collection is 26 man-month for both the states.														

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	months provided (8 for 8 Nos.) seems to be less and we request to increase the same.	
7	Data Sheet Clause 17.4 - Soft Copy of the Technical Proposal in MS-Word is mentioned to submit (in CD). Can we submit the Soft Copy of Technical Proposal in PDF Version?	Soft copy of Technical Proposal only is to be submitted in MS Word format.
8	What will be the attrition rate during the endline?	The attrition rate would be considered maximum up to 10% during the end line.
9	When will be the field testing report is required?	The field testing report will be required in the 2 nd deliverables.
10	Consultants may associate with other firms in the form of joint venture or a sub consultancy to enhance their qualifications	Consultant may associate with other firms to enhance their qualifications.