

Queries & Clarification		
Pre Proposal Conference held on 23.09.2016 – Hiring of an agency for Process Monitoring under Bihar Transformative Development Project (BTDP)		
Sl.	Queries	Clarifications
1	Process Monitoring of NRLM, NRLP and BTDP is going together. Will there be duplication of work or area of work, please clarify?	There are four different projects under the society – BRLP, NRLM, NRLP and BTDP. For each of the Projects, there will a process monitoring agency. In BTDP, there will be 300 Blocks, so, in this assignment, process monitoring agency will focus on 300 blocks only.
2	Whether there has been any strategy developed by BRLPS for selection and training of Community Monitors?	The Selection will be done by BRLPS, the training modules will be done by the Agency. Based on the Training Modules, the Community Monitors will be trained.
3	Please confirm whether the logistic costs for conducting the training of Community Monitors would be borne by the project or the Consultant. As this will be have implication on the budget.	The logistic costs for conducting training and drives of community monitoring would be borne by the Project.
4	First two months are normally spend working on PM Framework and Tools so there would be 10 months left in the first year for conducting Process Monitoring. Hence the sample that would be proposed will be for 22 months. Please confirm whether our understanding is correct. In Process Monitoring projects normally first two months of first quarter is spend on developing Process Monitoring Framework, Tools, conducting Piloting of Tools and Training of the team members. In third month of the first quarter normally Process Monitoring begins. Hence would suggest to keep only one monthly report for the 3rd month and quarterly report can start from the second quarter	The Process monitoring will be conducted for 22 months and the first two months of the assignment will be considered as designing and finalization PM Framework and Tools. The 1 st QTR process monitoring report will consist of 4 months report.
5	Submission of 25 Institutional Case Studies every quarter is on the higher side. Whether this can be reduced to 10 per quarter.	The Deliverables will be as per the TOR.
6	Please confirm whether the project villages and Swach Bharat Mission villages are same? Whether it is intended that Consultant will monitor only social processes for SBM or has to do engineering supervision also. If so then Process Monitoring agency would not be capable of doing this.	The Swach Bharat Mission is a separate project being rolled out in 300+ blocks. The Agency will track the SBM implementation in 300 Blocks. The Agency will not work as supervisors but they will track all

		the business processes laid down by the project.
7	The coverage of 25 SBM villages in a month would be also on higher side.	The Deliverables will be as per the TOR.
8	Team size: The RfP mentions at Page 61 “at the state level, 19 member team will be deployed.” However, the positions mentioned are 16 in number: Project Head, Co-project Head, Data Analyst and Process Monitors. In this regard, please clarify the exact number of team members to be deployed for the project.	There are 16 Positions which includes: 1-Project Head, 1-Project Co-head, Data Analyst-1, Process Monitors-13.
9	Sample size: The RfP envisages three sets of the villages for process monitoring.	
9. i	○ Will there be an overlap among the villages selected from Set-I, Set-II and Set-III?	Yes, there may be overlapping of few villages but not entire sample.
9. ii	○ For selection of Set-II villages, it is mentioned that to conduct quarterly panel rounds of 2-3 pilot/ interventions, the sampling will be proposed by agency which will be accepted in the beginning of each quarter.” For technical proposal and budgetary estimates, the details for pilot area and the sampling method would be required.	The Budgetary estimates should be projected in the Financials but the sampling and approach will be accepted in the beginning of each quarter. The Agency should submit overall approach on the sampling mentioned in the TOR.
9. iii	○ In the Set-III of selection of villages (Page 57 of RfP), the RfP mentions about the selection of villages for year-II as 50 percent of the villages will be selected from 1 st year sample and new set of 50 percent of the villages will be taken. What would the process to select sample villages for year-I for Set-III?	In the technical proposal, the agency should mention the approach of selection of villages based on the numbers mentioned in the TOR.
9. iv	○ For proposing sampling strategy in the technical proposal, could you please provide the list of the focus blocks and the districts for the project implementation.	For the technical proposal, the agency should mention the approach rather than mentioning the type of sampling. The Approach will decide the samples to build the power.